

Ice Machines **Distributor Product & Service** School Registration  
Held in Manitowoc, WI

- \* Product Line Review
- \* Product Application
- \* Warranty Policies & Procedures Review
- \* Indigo NXT (Air, Water, Remote, & CVD)
- \* NEO/KOOLAIRE
- \* Flake/Nugget Models

| Dist. Product/Service School<br>#ICE3001 | Advanced School<br>#ICE3004 | Introductory School<br>#ICE3003 |
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We reserve the right to change dates or cancel classes as circumstances require.

Any Distributor Personnel wanting to attend one of the more technical training, either "Advanced Tech" or "Introductory Tech," should have EPA certification prior to the class. We strongly recommend completing the Online Training prior to attending any of the Factory Schools.

Manitowoc Distributor Product & Service Training Registration Form

\*\*Please mail this registration form with your check or email the completed form with Credit Card Number to allow plenty of time for processing. \*\*

\*\*Send photocopy of EPA card with registration form for each attendee. If no EPA card is available, special approval is needed. \*\*

Company Name: \_\_\_\_\_ Manitowoc Distributor: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Date of Seminar Preferred: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Number of Attendees: \_\_\_\_\_

**\*Save** -Register and pay for 2 or more people from the same company (can be for different dates) and deduct **\$30.00** per person on each tuition.

**\*\*Single Rooms** -available for an extra **\$227.00** (must be requested and paid for prior to check-in) **Please note, tuition covers a double room shared with another attendee from the school.**

Name(s) of Attendee(s): \_\_\_\_\_

**Hotel Requests:** Single \_\_\_\_\_ or Double Room \_\_\_\_\_/Extra Nights (other than Sunday night before the school) -Dates \_\_\_\_\_

**Tuition:** Number of attendees x **\$860** Per Person = \_\_\_\_\_

**\*Save** -Register and pay for 2 or more people from the same company and deduct **\$30.00** per person = \_\_\_\_\_

Add **\$227.00** per Single Room (request and pay for prior to check-in) = \_\_\_\_\_

Add **\$85.00** per Extra Night = \_\_\_\_\_

**Grand Total** = \_\_\_\_\_

**Payment Options**

We accept Checks and Credit Cards. Please include all registration information with payments.

Mail to Welbilt, Attn: Laurie Lewin/Service Dept., PO Box 1720, Manitowoc, WI 54220-1720, Email: laurie.lewin@welbilt.com

Fax: 920-683-7585 or 920-683-7806. For more information please contact Laurie Lewin at 920-683-7806.

**Credit Card Information:**                      Visa                      Master Card                      Discover                      American Express

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ 3 Digit Security Code: \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_ Signature: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## ABOUT THE DISTRIBUTOR TRAINING

Extensive training especially designed for Distributor counter sales staff and branch managers is held at our Service Training Center in Manitowoc, Wisconsin. The training includes 4.5 days of classroom and hands-on instruction, focusing on product application and sales information

## HOW TO REGISTER

Complete and return the registration form with credit card information or include a check or money order payable to Welbilt for tuition.

There are three options to send payments (please include all registration information with payments).

1. Mail to:  
Welbilt  
Attention: Laurie Lewin/Service Dept.  
PO Box 1720  
Manitowoc, WI 54221-1720
2. Email to: [laurie.lewin@welbilt.com](mailto:laurie.lewin@welbilt.com)
3. Fax to 920-683-7585 or 920-683-7806
  - Pay by:
    - MasterCard, Visa, Discover, American Express
    - Checks payable to Welbilt

Payment will be deposited when received, before the school begins. The school size is limited to 25 participants on a first-in, first-confirmed basis.

## Tuition Fee -Per Person

- \$860.00 non-Factory Authorized Servicers

Tuition includes:

- School Registration
- Handout Materials/Literature
- Double-occupancy hotel room
- Breakfast Monday-Friday
- Lunch Monday-Thursday

**\*SAVE:** Register 2 or more people from your company at the same time and save \$30.00/pp. (May attend different weeks, but must register and pay at same time to take advantage of the \$30.00/pp savings).

Deposit of funds remitted to Welbilt Services LLC is not to be intended as an acceptance of the registration. Manitowoc reserves the right to review the registration subsequent to the deposit of funds and to refund the monies deposited.

**Important:** Cancellation notice must be given at least two weeks prior to your first day of class or tuition will not be refunded.



## LODGING OR OVERNIGHT ACCOMODATIONS

Manitowoc provides lodging Sunday-Thursday night based on double occupancy (share hotel room with another person attending school). If you want a single room, indicate your request on the registration form and add \$227.00 to your tuition fee. **Single rooms must be requested & paid for prior to hotel check-in.**

Manitowoc makes your hotel reservations for you. Do not call the hotel direct. Sunday night is included in the cost. Additional nights (other than Sunday) at the hotel are available at a cost to you of \$85.00 per night to your tuition. We will make your hotel reservation.

## MEALS

Manitowoc provides continental breakfast on days of the school and lunch Monday through Thursday. You are responsible to pay for meals not part of the Manitowoc program and other expenses you authorize.

## TRANSPORTATION

Each registrant is responsible for transportation costs and travel arrangements. **Important: Do not make airline reservations until you receive a confirmation letter from Manitowoc. We do not recommend making airline reservations more than 4 weeks prior to the school because Manitowoc is not responsible to reimburse any airline tickets due to school cancellations or date changes.** Schedule yourself to arrive at the hotel in Manitowoc on Sunday.

Shuttle Service is available from General Mitchell International Airport in Milwaukee, Wisconsin to Manitowoc (87 miles). Cost is approximately \$74.09 per person that you pay the driver. If there is more than one person for our school on the same van, you will receive a multiple person discount. Detailed information for arrangements will be included in your confirmation letter.

Manitowoc has arranged transportation back to the Milwaukee airport on Friday noon at no-charge to you. The van leaves the hotel at 12:15PM, arriving at the airport by 2:30PM. Due to increased security at all airports, remember to allow enough time between 2:30PM arrival and your scheduled flight time. Consult your travel agent for recommended times.

The hotel provides transportation to and from the hotel to the training center each day.

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All information is available on our website at [www.manitowocice.com](http://www.manitowocice.com) under Service and Service Training.

